AGENDA NO: C-1

MEETING DATE: April 23, 2019

THE STAFF PRESENTATION AND PUBLIC CORRESPONDENCE RECEIVED BY THE CITY COUNCIL FOLLOWING POSTING OF THE AGENDA ARE ATTACHED FOR PUBLIC REVIEW PRIOR TO THE MEETING

Item C-1
Water Reclamation Facility Quarter 3 Fiscal Year 2018/19 Quarterly Update

Morro Bay, CA
April 23, 2019

CITY OF MORRO BAY
WATER RECLAMATION FACILITY PROJECT

Recommendations

- Receive the March 2019 Monthly Status Report (Q3 FY 18/19 Status Report) for the Water Reclamation Facility
- Provide input regarding which elements of the quarterly report should be included in future monthly reports

Overview of February 26th Meeting

CITY OF MORRO BAY
WATER RECLAMATION FACILITY PROJECT

Example reporting format

- Key metrics
  - Cost
  - Schedule
  - Project Specific Activities
- Frequency
  - Monthly
  - Quarterly
  - Annual
- Audience
  - Council
  - Public
  - Funding Agencies (i.e., WIFIA, SRF, etc.)

Project key performance indicators

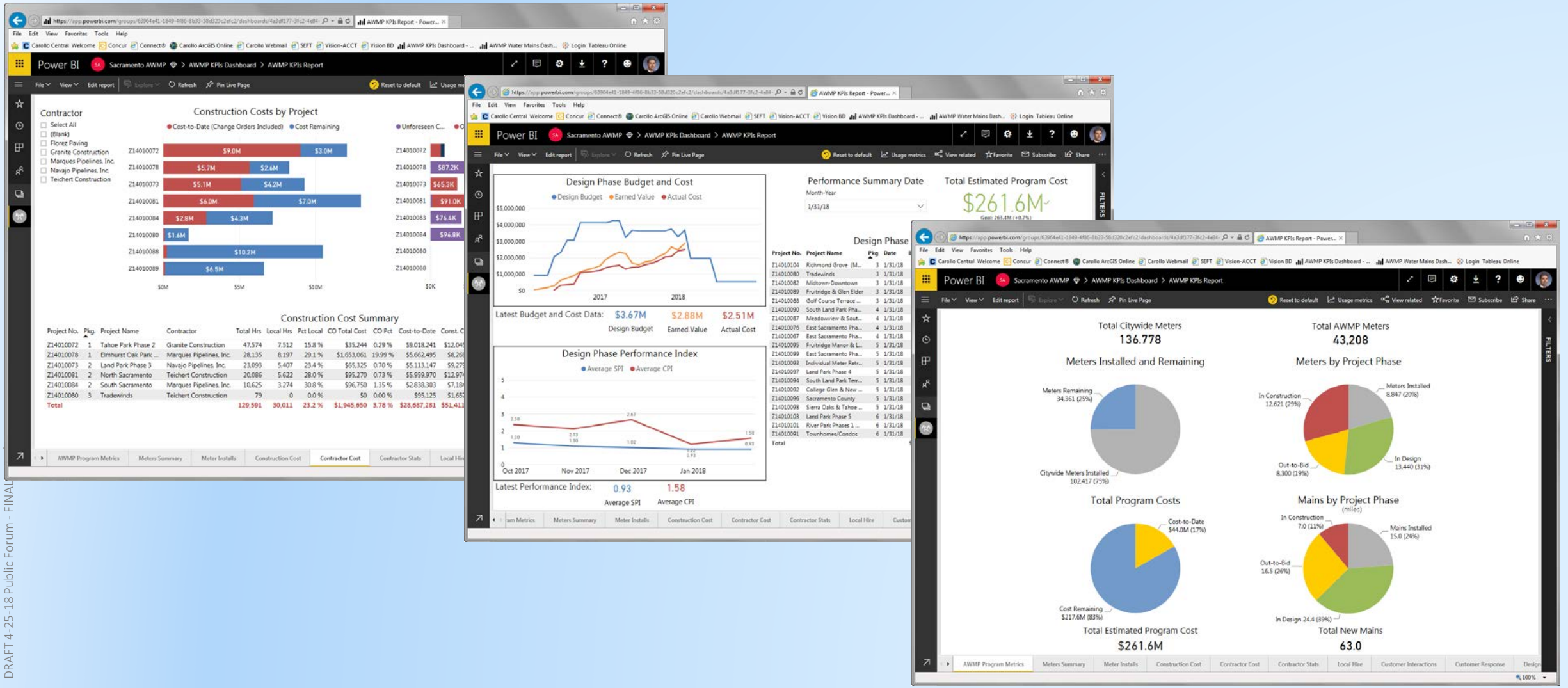
CITY OF MORRO BAY WATER RECLAMATION FACILITY PROJECT

KPI Scorecard

KPI	Description	Target	Current	Status	Trend	Green	Yellow	Red	Data Source
Final BOD Report Completion	Final BOD Report submission date	13-Sep-16	12-Oct-16	✗	→	Progress schedule date at or BEFORE approved Baseline schedule date	Progress schedule date </= 14 days AFTER approved Baseline schedule date	Progress schedule date > 14 days AFTER approved Baseline schedule date	P6 schedule
Phase I Completion	Phase I Substantial Completion date	31-Aug-21	31-Jan-22	✗	→	Progress schedule date at or BEFORE approved Baseline schedule date	Progress schedule date AFTER approved Baseline schedule date but BEFORE Contract date	Progress schedule date AFTER Contract date	P6 schedule (draft BODR)
Phase II Completion	Phase II Substantial Completion date	30-Jun-24	31-Jan-25	✗	→	Progress schedule date at or BEFORE approved Baseline schedule date	Progress schedule date AFTER approved Baseline schedule date but BEFORE Contract date	Progress schedule date AFTER Contract date	P6 schedule (draft BODR)
Environmental Permitting	Environmental Permit issue date - TBD	30-Mar-17	30-Mar-17	✓	→	Progress schedule date at or BEFORE approved Baseline schedule date	Progress schedule date </= 14 days AFTER approved Baseline schedule date	Progress schedule date > 14 days AFTER approved Baseline schedule date	P6 schedule
D-B Financial Performance	D-B project costs vs budget	$1.105	$1.500	✗	→	Estimate at Completion </= 95% of project budget	Estimate at Completion > 95% but </= project budget	Estimate at Completion > project budget	Component 1 Cost Model (draft BODR)
Cost Performance Index	CPI	1.00	1.00	✓	→	CPI >/= 1.0	1.0 < CPI >/= .95	CPI < .95	Earned Value Reporting
Schedule Performance Index	SPI	1.00	1.00	✓	→	SPI >/= 1.0	1.0 < SPI >/= .95	SPI < .95	Earned Value Reporting
Monthly D-B Report	D-B Monthly Report submittal	15-Dec-16	15-Dec-16	✓	→	Report submitted on or before agreed to due date	Report submitted no later than 7 days after agreed to due date	Report not submitted or submitted later than 7 days after agreed to due date	Report submittal date
Project Report	Project Monthly Report issuance	21-Dec-16	21-Dec-16	✓	→	Report issued on or before agreed to date	Report issued no later than 7 days after agreed to date	Report not issued or issued later than 7 days after agreed to date	Report submittal date
Action Item Closure	Assigned Action Items closed in required time	100%	98%	✓	→	>/= 95% of Action Items closed on or before defined due date	>95% but </= 80% Action Items closed on or before defined due date	<80% of Action Items closed on or before defined due date	Action Item Log
Meeting Minutes	Meeting Minutes with Action Items and Decisions documented in PMIS	100%	98%	!	→	100% of Meeting Minutes with Action Items/Decisions posted in 7 days or less of meeting	>100% but </= 95% of Meeting Minutes with Action Items/Decisions posted in 7 days or less of meeting	>95% of Meeting Minutes with Action Items/Decisions posted in 7 days or less	PMIS
Safety	TBD	0	0	✓	→				
Risk	Risks with Post-Mitigation Risk Rating Severe or higher	0	0	✓	→	Zero risks have a post-mitigation Risk Rating of Severe or Worst Case	>/= 1 risks have a post-mitigation Risk Rating of Severe but none rated Worst Case	>/= 1 risks have a post-mitigation Risk Rating of Worst Case	Project Risk Register

Reliance on dashboard and graphics

CITY OF MORRO BAY WATER RECLAMATION FACILITY PROJECT



DRAFT 4-25-18 Public Forum - FINAL

Input received regarding format

- General
  - Less comprehensive on a monthly basis vs. quarterly basis
  - Executive summary
  - Reliance on graphics and visuals
  - Key accomplishment and challenges
  - Dashboard
- Financial Information
  - Budget to actual
  - Cashflow

Monthly Report Components

CITY OF MORRO BAY
WATER RECLAMATION FACILITY PROJECT

Key accomplishments and challenges

Key Accomplishments	Critical Challenges
General Program	
• Initiating SHPO coordination • Kick-off for the FEIR addendum	• CCC meeting moved from May to July 2019 (to be held in SLO County)
Water Reclamation Facility	
• Negotiation of potential change orders	
Conveyance Facilities	
• Advancement of the 60-percent design	• Access for field investigations (geotechnical and surveying)
Recycled Water Facilities	
• Draft results for the Phase 1 hydrogeological study	• Access for pilot well planning

Project dashboard

CITY OF MORRO BAY WATER RECLAMATION FACILITY PROJECT

Performance Measure	Data	Target	Current	Delta	Status	G	Y	R
1: Total Project Costs	Total Program Projected Costs versus Actual Cost-to-Date (thru 3/31/19)	$125.9 M	$124.5 M	-1.2%	G	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
1.1: WRF Costs	On Site WRF Projected Costs versus Actual Cost-to-Date (thru 3/31/19)	$77.1 M	$77.9 M	1.0%	G	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
1.2: Conveyance Facilities Costs	Conveyance Facilities Projected Costs versus Actual Cost-to-Date (thru 3/31/19)	$26.3 M	$29.5 M	11.8%	R	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
1.3: Recycled Water Facilities Costs	Off Site Injection Facilities Projected Costs versus Actual Cost-to-Date (thru 3/31/19)	$12.1 M	$5.7 M	-52.9%	G	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
1.4: General Program Costs	Program Management Projected Costs versus Actual Cost-to-Date (thru 3/31/19)	$10.5 M	$11.5 M	9.5%	Y	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
2: Conveyance Pipeline Installed	Feet of conveyance pipeline installed (thru 3/31/19)	18,500 LF	0.0 LF	0.0%	G	<= 5%	> 5% and <=7.5%	> 7.5%
3: Compliance Date Countdown	Days Remaining to Compliance Date (as of 3/31/19)	1,795 days	1,321 days	-474 days	G	<=98%	> 98% and <=90%	> 90%

Current expenditures and revised budget

CITY OF MORRO BAY WATER RECLAMATION FACILITY PROJECT

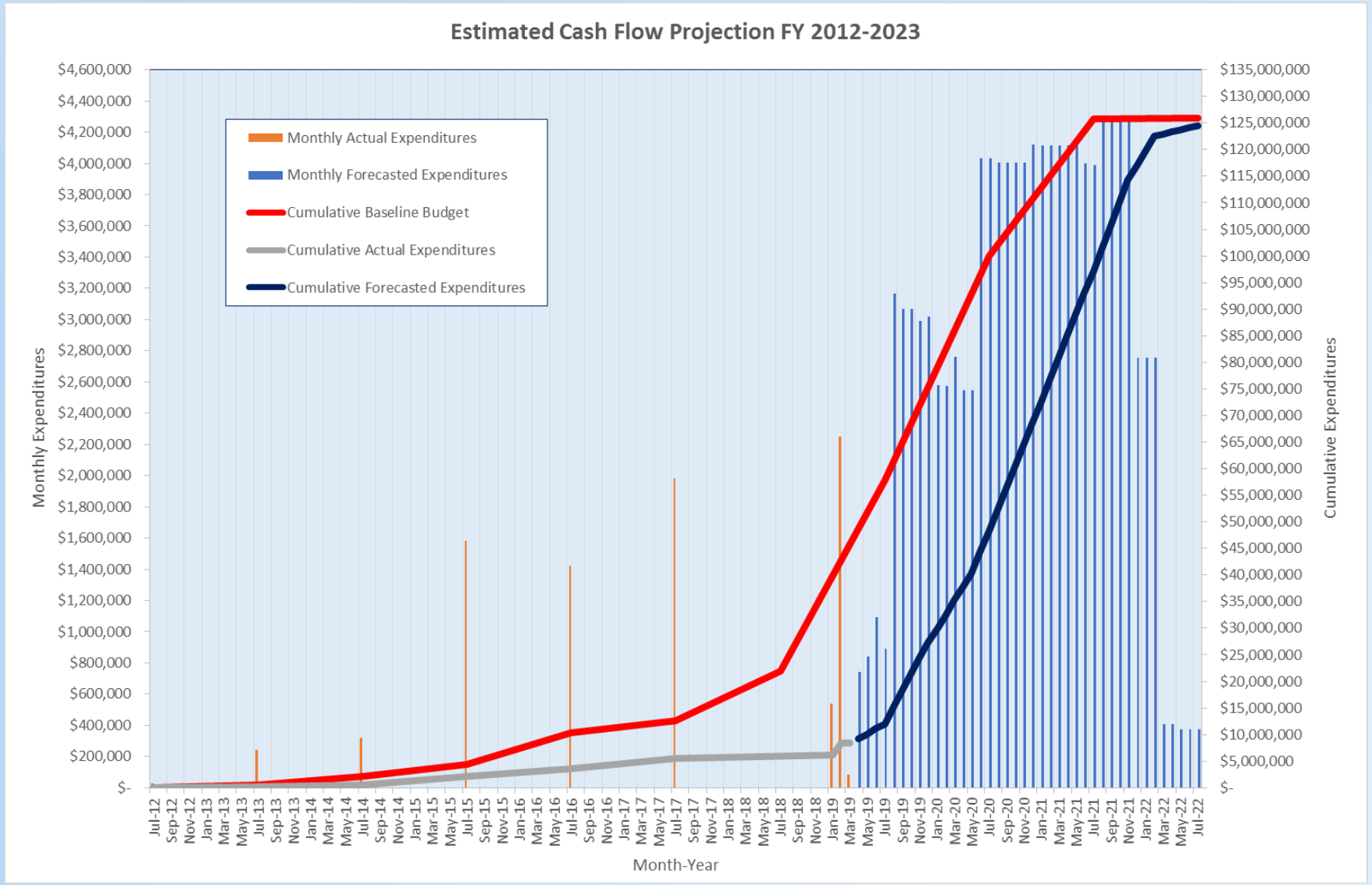
Project	Actual Expenditures to Date	Total Contracted Cost	Contract Expended to Date (%)	Total Project Cost (Est.)(1)	Cost Expended to Date (%)
General Program	$6,041,480	$6,190,871	73.1%	$11,471,480	52.7%
WRF	$1,654,952	$67,234,512	2.5%	$77,858,063	2.1%
Conveyance Facilities	$549,733	$1,360,564	40.4%	$29,457,010	1.9%
Recycled Water Facilities	$205,677	$508,947.00	29.5%	$5,665,677	3.6%
Total	**$8,451,843**	**$75,294,894**	**9.3%**	**$124,452,231**	**6.8%**

Notes:

(1) Cost includes the total anticipated cost for each element of the Project.

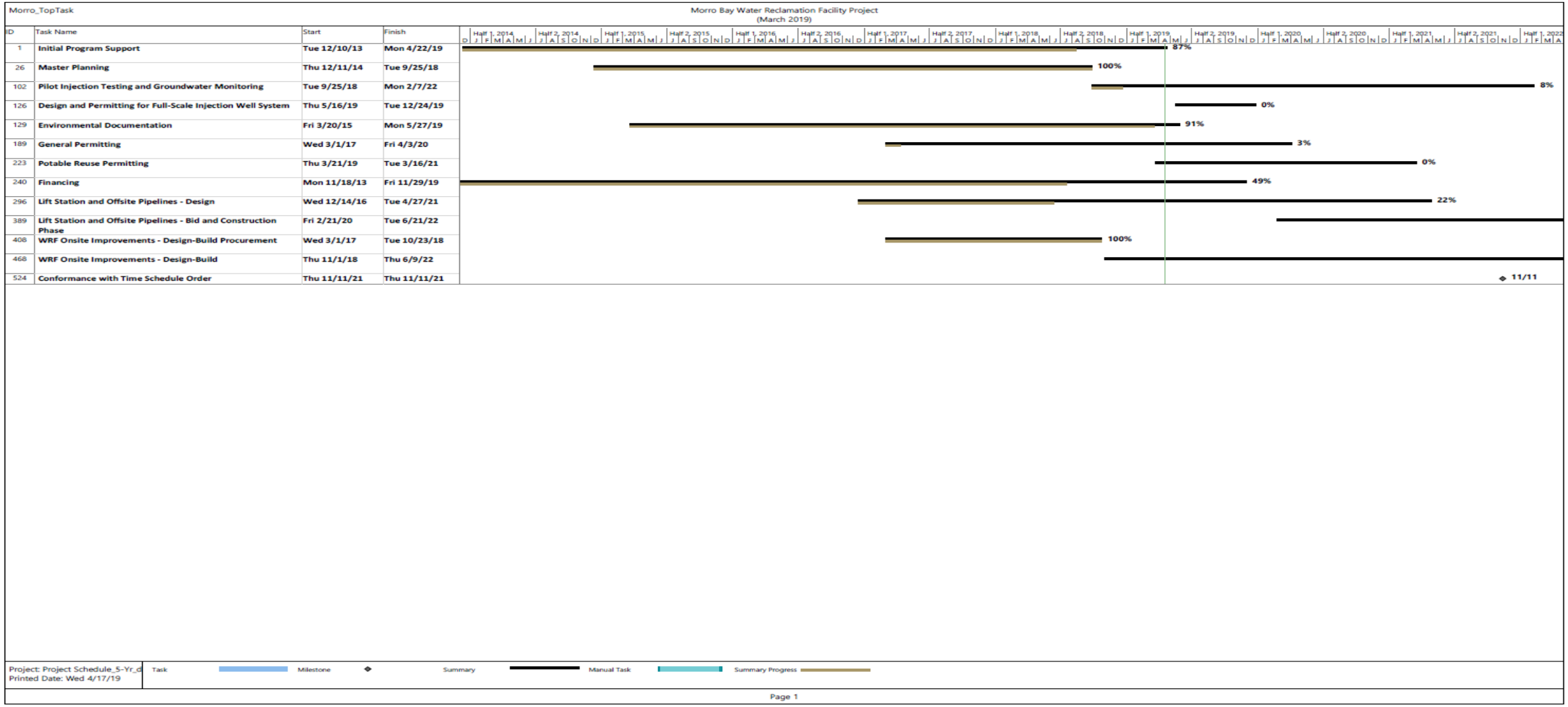
Current vs. planned expenditures

CITY OF MORRO BAY WATER RECLAMATION FACILITY PROJECT



Gant chart schedule

CITY OF MORRO BAY WATER RECLAMATION FACILITY PROJECT



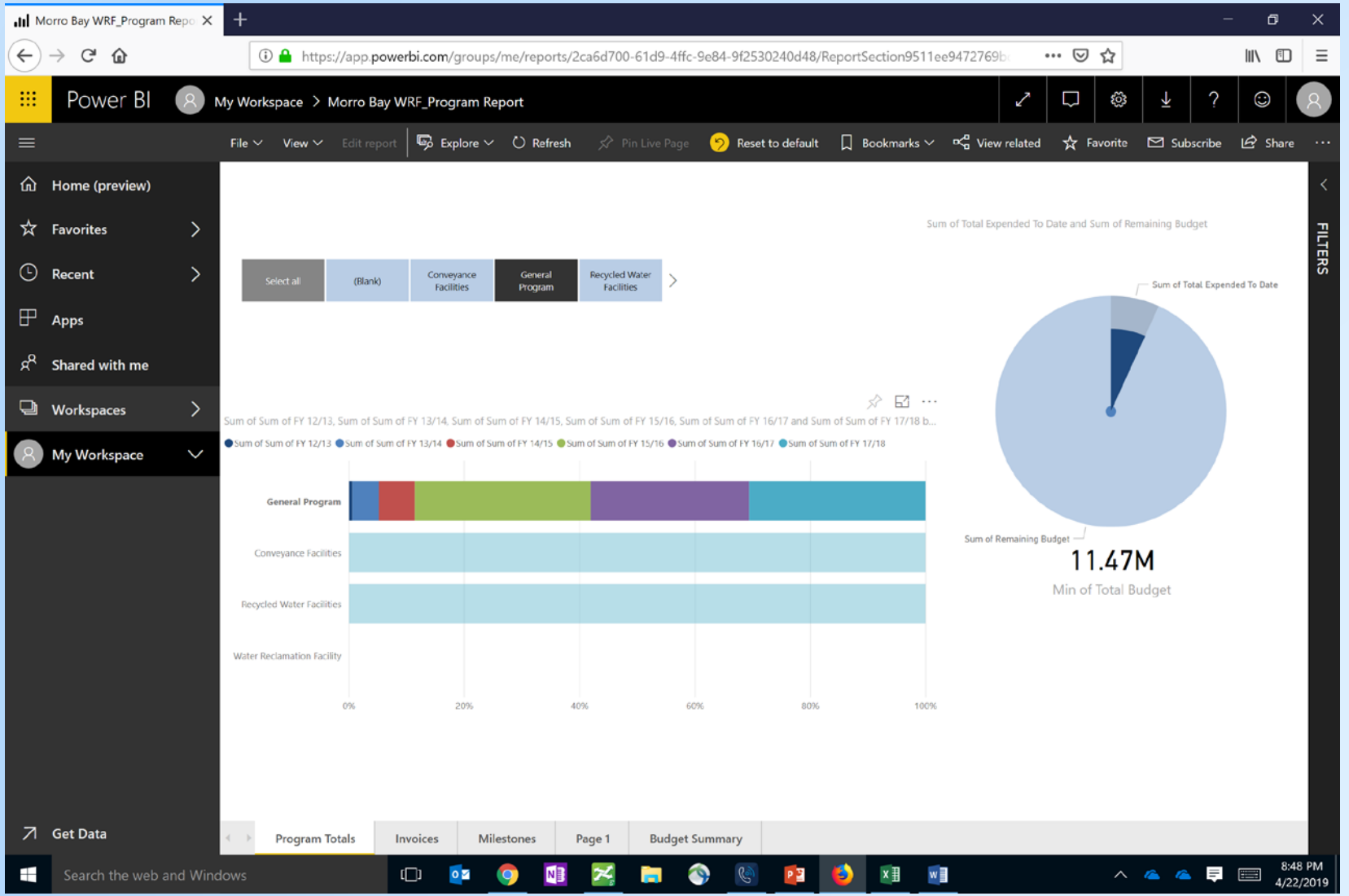
Key construction milestones

Project Name	Start of Construction		End of Construction		Permit Compliance Date	
	Planned	Actual	Planned	Actual	Planned	Actual
WRF	August 09, 2019		June 09, 2022		February 28, 2023	
Conveyance Facilities	July 21, 2021		June 21, 2022		NA	NA
Recycled Water Facilities	May 11, 2020		November 19, 2021		NA	NA

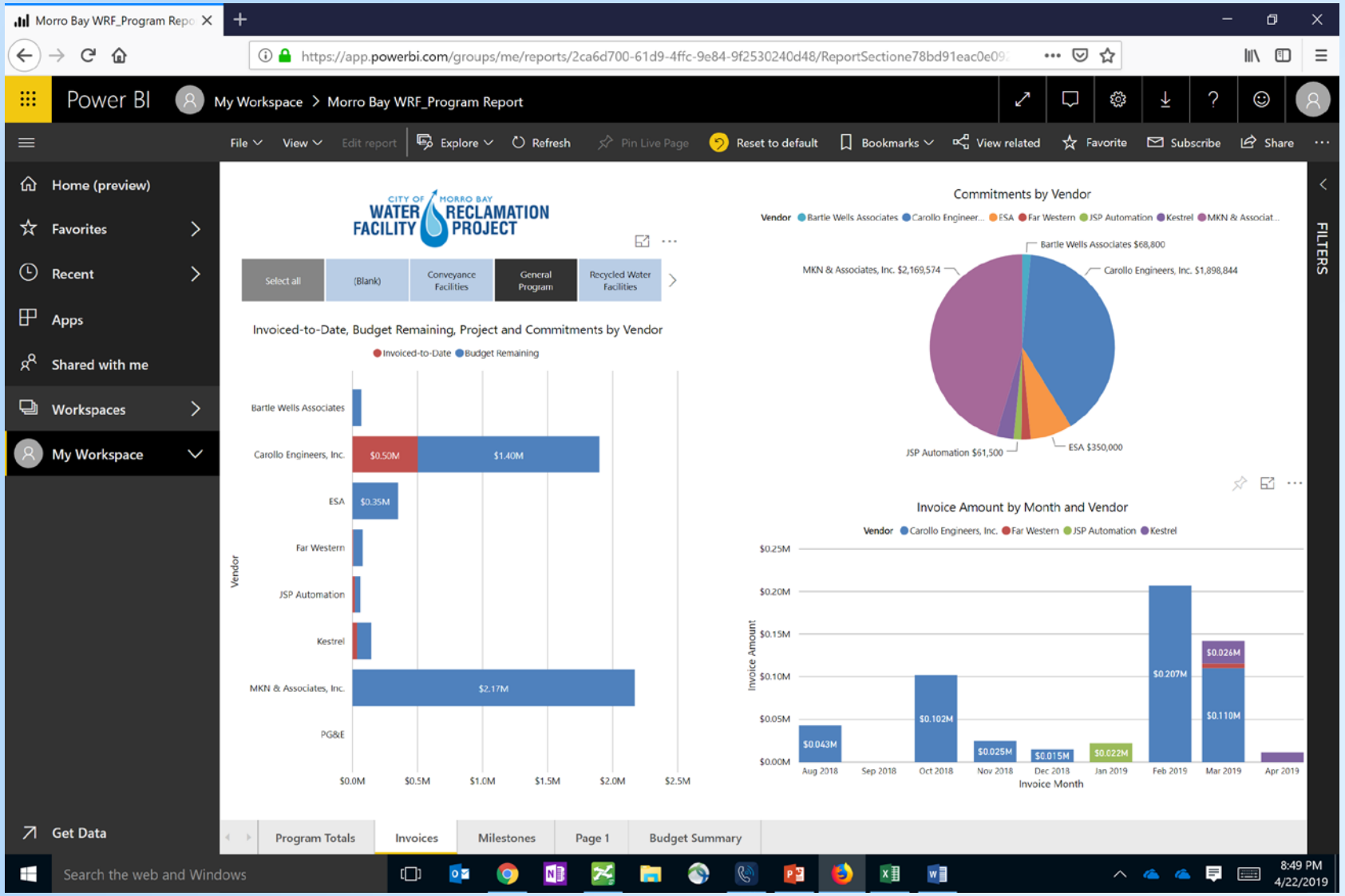
Upcoming Improvements

CITY OF MORRO BAY
WATER RECLAMATION FACILITY PROJECT

Budget summaries



Commitments and expenditures



Recommendations

- Receive the March 2019 Monthly Status Report (Q3 FY 18/19 Status Report) for the Water Reclamation Facility
- Provide input regarding which elements of the quarterly report should be included in future monthly reports

Questions and Discussion

CITY OF MORRO BAY
WATER RECLAMATION FACILITY PROJECT

[redacted]
Morro Bay, CA 93442

April 19, 2019

Morro Bay City Council
595 Harbor Street
Morro Bay, CA 93442

Honorable Council,

Subject: 4/24/19 Special Meeting, WRF capital project update report

I own the property adjacent to the WRF South Bay Boulevard Site. I recently had the opportunity to learn more about the proposed facility design and layout. I have some concerns which I would like to share.

Regarding access to the site from South Bay Boulevard to the WRF, I am at this time unsure as to how this will impact my property and whether or not an easement will be required from me. Further, the proposed new paved driveway to the project parallels my property. I presently have trouble with trespass and trash dumping even given the somewhat difficult access now existing. A paved driveway will further exacerbate these problems. I am requesting the city include in the plans a cyclone fence adjacent to the driveway, doing so would help alleviate these issues.

I have always been concerned about the overall size and use of the facility. I was under the impression that the size of the operations building was going to be reduced from the original concept which included the corporate yard. Without having the actual square footage of the buildings and their layout this is difficult to determine. However, just looking at the parking on site I am concerned that a reduction from the original plan has not yet occurred. For example, I counted 27 parking spaces at the operations building for staff and visitors. This is in addition to the 15 parking spaces inside the main WRF complex. Why are there so many? My understanding was that were to be 4 full time employees on site. Any reduction in the size of the facility will decrease both the cost as well as the facility's visual impacts. I hope this council will carefully scrutinize these plans and keep the size and costs to the minimum necessary for the operation of the WRF.

Thank you for your consideration of these issues.

Sincerely,

John J. Maino

AGENDA NO: C-2

MEETING DATE: April 23, 2019

AGENDA CORRESPONDENCE
RECEIVED BY THE CITY COUNCIL
FOLLOWING POSTING OF THE AGENDA IS ATTACHED
FOR PUBLIC REVIEW PRIOR TO THE MEETING

Dana Swanson

From: Dan Sedley [redacted]
Sent: Monday, April 22, 2019 11:46 PM
To: Dana Swanson
Subject: Request to have my comments entered for April 23, 2019 Morro Bay City Council Meeting

Mayor, City Council, Staff and Public,

I write these comments relative to item C-2, entitled "Options to Enhance Communication and Engagement with the Community.

Although, this item is to be presented by the City Manager, I have no issue with him, but rather the Mayor and City Council.

I perceive the above item is to improve communications between the City and the Citizens. I was happy when the Code of Civility, was updated in part. But even as of current, Members of the council harass public speakers at City Council Meetings and NO ONE calls for a point of order to stop this! Specifically, the goal of the Code of Civility is to discuss the subject, not the person. Well once again, this has been broken by our City Council.

1. Specifically, during a recent City Council Meeting with Coastal Commission staff member present, Council Person Marlys Mcpherson, stated she believed in the First Amendment of the Bill of Rights, but then she publicly demeaned members of the public that had written public officials in an opposing opinion from that of the city council. This is a direct violation of the Code of Civility, debate the subject, not the person/people, a mockery of the First Amendment, The City Council Code and constitutes an attempt to squash and harass citizens of Morro Bay that attempt to communicate with our city council and to other public officials when our own city council openly will not listen to us. I find it laughable that the City of Morro Bay says it wants to promote conversation,

when it so openly harasses those that do communicate, but are harassed if they do not agree with the majority of the City Council. NEVER EVER should any of the city council deride citizens for exercising their constitutional rights. I wish this was the first time that an embarrassing event of this magnitude has happened by the City Council, but it is not. Many have realized their mistake and have apologized and many have not. I respect those that have apologized and have since behaved more professionally. To date Council Person McPherson has not apologized, nor has there been any communication that Im aware of that the City Council has corrected this behavior.

2. I am interested to know why the City of Morro Bay, has not ever agendized an "Official Public Hearing" regarding the Water Reclamation Facility and provided an administrative record regarding all discussion at that meeting, not just the EIR. This is critical communication that is needed and required by law before proceeding on the WRF Project. Scheduling a Consent Item or Business Item, does not constitute an "Official Public Hearing." This type of communication is critical. The WRF has created a significant divide in our community which needs to be fixed beginning with an Official Public Hearing on the WRF.

3. Reviewing the Schedule of costs associated with these new proposed communications processes indicates the costs to implement at a minimum of $37,000 to a maximum of $63,000. I am vehemently opposed to these exorbitant costs and want to know where this money will come from? I am concerned that tax increases will be proposed to fund senseless spending.

In conclusion, effective communication could be achieved by City Staff and City Council Members being readily available for discussion and to truly listen. This would require a change in mindset from what has been displayed on occasions in the past.

Never should staff or council harass/demean those that disagree with their beliefs because those actions thwart communication.

Dan Sedley
Resident of Morro Bay